



Rebecca Matthews
Image & Style

SEMINAR AGREEMENT

Date of Seminar: _____ Time: _____

Host of Seminar: _____

Place: _____

Topic of Seminar: _____

Audience: _____

Fee Charged: _____

Expenses: _____

Rebecca Matthews agrees to hold a seminar on the above-referenced topic at the listed time and place as agreed by the parties. The fees charged include Rebecca's preparation time, pre-event shopping, and the seminar itself. The fee is due the day of the event in the form of a check made out to Rebecca Matthews.

If for any reason the seminar is cancelled by the host prior to 10 days before the event, Rebecca is entitled to receive 50% of the fee agreed. If the seminar includes travel outside the greater Houston area, Rebecca's expenses are to be compensated for any cancelled airline reservations and hotel accommodations. If the event is cancelled within 48 hours of its scheduled date, the full fee is due and payable, plus expenses.

If Rebecca Matthews cancels the seminar for any reason prior to the event date, all monies will be refunded to the seminar host.

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Seminar Host

